

CURRICULUM VITAE: Makgobeng Makoe

Personal Details

Name: Makgobeng Makoe
Date of Birth: 1982-June-06
Physical Address: 25 Ysterhout Avenue
Bardene, Boksburg
1459
Nationality: South African
Gender: Female
Email Address: makgobengmakoe@gmail.com
Contact Numbers: 073 5177 664 / 078 239 8318 (spouse)
Drivers License: Code 8

Career Objectives

To establish myself in a **dynamic environment** that **challenges me** as an individual and **allows me to grow**. To utilize the skills that I have learnt so far in life, to learn more about the corporate world and **acquire new skills**. To reach my self-actualization point and **be the best in every task that I get**.

Academic and Professional Qualifications

Year	Qualification	Status of Completion	University/College
2000	Grade 12	English (HG) Afrikaans (HG) Mathematics (N3) Biology (HG) Physical Science (SG) Business Economics (HG)	Suncrest High School
2002-2008	National Diploma (Completed)	Biotechnology	Vaal University of Technology
2011	Laboratory Systems Training Course	ISO/IEC 17025 (2005)	SANAS
2015	FSSC 22000:2011 (Food Safety System and Certification)	Implementation and Documentation	SGS
2015	Fountain Audit Training	Requirements for Fountain Auditor	Coca-Cola Technical

2016	Fountain Quality Auditors Sensory Training	Global Sensory Program	Coca-Cola Quality
2018	Intermediate HACCP	<ul style="list-style-type: none"> • Food Safety Hazards • Steps and Principles of HACCP System • Responsibilities of HAACP Team • Hazard Identification • Hazard Analysis & Risk Analysis • Control of hazards • Pre-requisite Programs • Monitoring & Control of CCPs • Tools to determine CCPs • Verification and validation activities • Documentation and Record keeping • Implementation of the HACCP System 	NSF International

Professional Experience

Current Employment: Quality Assurance Manager

Duration: August 2016 - Current

Organization: Yukon International

Duties and Responsibilities:

- Oversee packers and QCs
- Responsible for QC systems
- Ensure products meet export quality standards
- Management of depot food safety system
- Updating of product specifications and drawing up new product specifications in conjunction with the QCs
- Implementing and management of GMP system
- HACCP team leader
- Monthly quality feedback
- Trending and reporting
- Grower service delivery reporting and monthly technical reporting
- QC and shelf life reporting
- Customer complaint investigations
- Communications regarding technical matters at OR Tambo International Airport
- Giving comprehensive feedback and reports as may be required

Previous Employment: Food Safety Auditor

Duration: November 2012 – July 2016

Organization: QPRO / SAI Global

Duties and Responsibilities:

- Conduct routine audit inspections on regulations and national standards;
- Conduct food safety and GMP audits which include HACCP in retail supermarkets, fast food chains, restaurants, hotels, hospital kitchens, catering units and convenience stores;
- Providing guidance/advice in regards to food safety issues which may arise and compile audit reports with action plans for clients
- Generating inspection and response reports and determining compliance status

Knowledge acquired:

- **Taking samples**
- **Report-writing**

Previous Employment: Technical Signatory - Senior Lab Microbiology Analyst

Duration: August 2012 - October 2012

Organization: Midrand Lab Services (MLS / LTL)

Duties and Responsibilities:

- Maintenance of Laboratory's quality management system in accordance with ISO 17025
- Maintenance of SANAS accreditation in terms of 17025.
- Obtain and maintain SANAS approval as Technical Signatory Microbiology
- Ensuring effective management of the Laboratory
- Ensuring that Microbiological test methods used meet the statutory requirements and comply with standards
Ensuring the efficient and accurate analysis and reporting of all laboratory testing

Previous Employment: Technical Signatory - Senior Laboratory Analyst/Microbiologist

Duration: August 2007-July 2012

Organization: QPRO International/SAI Global

Duties and Responsibilities:

- Check lab aspects of testing: food, beer, pharmaceutical products, water and swabs sample testing and plate counting
- Confirmation of bacteria (Biochemical tests and Gram- staining)
- Microbiological analysis of beer reagents and lab consumables control
- Calibrating and verifying scales, weighing balances and pH meter
- Water Tests: Faecal coliforms, E. coli, Legionella, Enterococci and TPC

- Preparation of microbiological media, reagents and solutions
- Environmental monitoring
- Culture preservation
- Analysis of quality control data

Knowledge acquired:

- **Good Laboratory Practices (GLP)**
- **Standard Operating Procedures (SOP)**
- **Good Manufacturing Procedures (GMP)**

Systems applied ISO 17025 - General requirements for the competence of testing and calibration

PERSONAL ATTRIBUTES:

- **Friendly and approachable**
- **Goal driven and Enthusiastic**
- **Dedicated and focused**
- **Business minded and an opportunity seeker**
- **Versatile and Team player.**

References

Ms Gladys Moloto (previously QPRO Lab Manager)
Aseptic Performance Support Manager (SSA), Tetra Pak
076 011 8621 / 082 883 7936

Mr Sibusiso Malobola (previously QPRO Senior Food Safety Auditor)
Senior Test Officer, SABS
082 747 5147 / 076 520 3207

Mr Prince Shabangu
Assistant Depot Manager - Yukon International
081 240 3620